

Chilton, Wisconsin
November 17, 2020

The regular meeting of the Chilton Common Council held in the council chambers at the city hall was called to order at 6:30 p.m. with Mayor Thomas J. Reinl presiding.

ROLL CALL:

Mayor Thomas J. Reinl and Council members Ron Gruett, Clayton Thornber, Andrew Deehr, Joe Schoenborn, Peggy Loose, Mike Goebel, Jon Kragh and Kathy Schmitzer were present at roll call.

Other city officials present were Administrator David DeTroye, Fire Chief Ben Schoenborn, Assistant Fire Chief Nathan Schneider, Library Assistant Director Rebecca Barry, Chief of Police Craig Plehn and City Attorney Derek McDermott. Also, in attendance, Kevin Beil, Betty Schilling - Chilton Journal, Rick Jaeckels and David Kohls – Delta Publications (virtually).

Those in attendance recited the Pledge of Allegiance.

Moved by Gruett, seconded by Schmitzer, and carried to approve the minutes of the council meeting held on November 3, 2020.

REPORT OF OFFICERS:

MAYOR: - Thomas Reinl

- First responder Program (EMR) began operation on 11/14/2020.
- Police Union Contract is complete and signed.
- Second option for Health Insurance renewal came back and was not a good benefit to the employees or city. General Government committee will be discussing the topic further on 11/23/2020 with a potential council recommendation.
- Mayor Reinl also addressed COVID – 19 and how there has been some influence on city departments. Not much information can be discussed, but he has been in conversation with the County Health Department.

CITY ADMINISTRATOR: - David DeTroye

- Due to COVID concerns the Lake Management Sub-Committee planning meeting has been postponed until January.
- TID #6 Project Plan (Prepared by Ehlers) is nearing completion.
- Geiser annexation is complete. All paperwork is on file with WI DOA.
- Budget process nearing completion as the administration team works to finish filings. Mill rate for City is up due to new debt. Overall calculations will be complete for the December 1, 2020 meeting.
- Health Insurance will be further deliberated at General Government meeting.
- Building Inspector contract will be discussed at General Government on 11/23/2020 and brought before the council prior to the new year.

OPERATOR LICENSE: none presented

DIRECTOR OF PUBLIC WORKS – Chris Marx

- DPW Marx was on vacation so a summary sheet of recent public works activities was distributed to the mayor and council for review.

AUDIENCE PARTICIPATION: None**NEW BUSINESS:**

Amend Ordinance 1176 - Mayor Reinl described why Ordinance 1176 was being amended to correct the wage description and amount as approved on November 3, 2020. The calculation for the Police Captain wage was calculated at 2% and should have aligned with the negotiated union rate of 1.5% for each of the half year periods of 2021.

Moved by Thornber, seconded by Goebel to approve the amended Ordinance 1176 – Establishing Salary & Benefits for the Police Captain.

Voice Vote: All ayes – motion carried.

2021 Budget Presentation - Mayor Reinl walked the council and audience through the entire budget packet. Each budget for specific departments was addressed listing revenues and expenditures. A summary was given at the end of the discussion which detailed the City mill rate of \$5.41 per thousand. Discussion ensued on the remaining calculations that will be presented before the Budget Public Hearing that is scheduled for December 1, 2020.

Court Street Agreement – McMahon Engineering - Administrator DeTroye discussed the agreement for professional services which was included in the packet. The agreement is the preliminary engineering required to begin the process of bidding the Court Street reconstruction work scheduled for 2021.

Moved by Schmitzer, seconded by Goebel to approve \$4,000.00 for professional services to McMahon Engineering for the Court Street reconstruction project preliminary engineering.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye

Schoenborn – aye

Loose – aye

Thornber – aye

Schmitzer – aye

Goebel – aye

Deehr – aye

Kragh - aye

COMMITTEE REPORTS:

Public Safety – Chairman Deehr gave a brief description of the minutes that were included in the packet.

Municipal code 4.13 (1) & (2) was discussed with the intent of revising the forfeiture amounts and the time allotted for payment. The fee schedule and timelines are out of date, and the Police Department has requested they are increased and changed to resemble those of neighboring municipalities. Moved was made by Deehr, seconded by Loose to approve the changes in section 4.13 (1) & (2) to reflect price increases and time allotment. The motion did not receive a vote as the required change, per Attorney McDermott, would need to be structured in the form of an ordinance for changes to municipal code. Administrator DeTroye apologized for the oversight and will re-introduce the change in the form of an Ordinance on December 1, 2020 council meeting.

Fire Department Breathing Apparatus – Chairman Deehr explained to the Council that the AFG grant that was being solicited for by the Fire Department was not approved, thus leaving a large financial hole regarding funding of expired SCBA (self-contained breathing apparatus) for the Fire Department. Mayor Reinl further discussed the need for the firemen to have the proper tools

and equipment to remain safe. Discussion ensued on the need for the City to become more proactive in capital budgeting versus reactive. It was also noted that the 2020 purchase of the breathing apparatus will save the City an additional \$43,000.00 versus waiting into the new year. Mayor Reinl also discussed how the City will be able to charge interest on the capital advance for fire equipment, which will help the city preserve some of the revenue lost on investments.

Moved by Thornber, seconded by Schoenborn to approve the purchase of the required breathing apparatus for the Chilton Fire Department from 5-Alarm Protective Equipment for a total expenditure of \$175,403.00 making note that the City of Chilton will advance funds for the purchase and the debt will be repaid by the Fire Department Future Equipment Fund in time.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye

Schoenborn– aye

Loose – aye

Thornber – aye

Schmitzer – aye

Goebel – aye

Deehr – aye

Kragh - aye

Mayor Reinl thanked the council for the approval of the needed safety equipment for the department, and mentioned that it is the intent of the City to meet and discuss the expenditures in the near future with the surrounding Townships that are serviced by the Department.

Public Works – Chairman Gruett led a brief discussion from the minutes and acknowledged that DPW Marx is currently working on the process of flexible scheduling with members of the public works crew. There will be no formal approval of the process moving forward, but multiple members of the Council have expressed support for the initiative and feel it plays into the morale of workers. May also lead to a reduction in overtime.

Municipal snow removal procedure – Chairman Gruett described to the Council the current practice and costs associated with contracting snow removal services for the Library and City Hall. In the Public Works Committee meeting DPW Marx asked for consideration to allow the public works crew to do the work and bill the city and library at a reduced rate. The utility has a truck that would suffice for plowing if an additional plow was installed prior to the season.

Moved by Gruett, seconded by Goebel to purchase a Boss V-DXT steel dual trip snowplow, deflectors, and shoes from Kraus Snowplows and Equipment totaling \$7,580.00.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye

Schoenborn– aye

Loose – aye

Thornber – aye

Schmitzer – aye

Goebel – aye

Deehr – aye

Kragh – aye

Third quarter wastewater billing – Fair Association – Chairman Gruett discussed the current practice of wastewater removal from the bathrooms that were given to the fair association when the city constructed the new bathrooms at Hobart Park. The fairground does not receive municipal water, so the monitoring of waste relies upon a pump and meter system. Faulty operation, switches and metering has led to discrepancies in billing over multiple seasons. The 2020 third quarter bill for the fair association is currently \$404.82 and they have had no activity due to COVID. At the recommendation of DPW Marx, he is asking permission of the council to reduce the bill to \$100 for the quarter and have the ability to set a rate of \$100 per quarter for the second and third quarter of each year moving forward.

Moved by Thornber, seconded by Schoenborn to reduce the current bill of the Fair Association to \$100 for the third quarter 2020, and allow DPW Marx to negotiate a set price of \$100 per quarter to the fair association for annual second and third quarter usage.

Voice vote: 8 – 0 motion carried

CLOSED SESSION: Moved by Schmitzer, seconded by Goebel to go into closed session at 7:02 PM under WI Statutes 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye	Schoenborn– aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Kragh - aye

RETURN TO OPEN SESSION: Moved by Schmitzer, seconded by Gruett to return to open session at 7:24 PM.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye	Schoenborn– aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Kragh - aye

Moved by Deehr, seconded by Goebel to approve the purchase of a 2007 Rosenbauer America Ladder Truck for \$350,000 from the Town of Madison, WI plus \$25,000 for branding and set-up. The funds will be borrowed from City of Chilton reserves, and will be paid back annually through the Fire Department Equipment Fund.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye	Schoenborn– aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Kragh - aye

Mayor Reinl explained again that all Townships will be made aware of the Fire Department expenditures and the repayment process moving forward.

COMMUNICATION:

Library Board minutes and Chilton Housing Authority Agenda & past Minutes were distributed. No discussion regarding.

PAYMENT OF BILLS: Moved by Thornber, seconded by Goebel to pay all bills.

Roll Call vote: 8 - 0 motion carried.

Gruett – aye	Schoenborn– aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Kragh - aye

ADJOURNMENT: Moved by Loose, seconded by Schmitzer to adjourn at 7:27 P.M.

Voice vote: 8 – 0 motion carried

David DeTroye
City Administrator/Clerk/Treasurer